

**LOUISIANA STATE BOARD OF OPTOMETRY EXAMINERS**  
**301 Main Street, 23<sup>rd</sup> Floor**  
**Baton Rouge, LA 70801**  
**MINUTES**  
**November 14, 2025**

**I. Roll Call/Call to Order/Confirmation of posting of notice and agenda**

The roll was called at 9:00 AM with the following LSBOE board members present: Drs. Kasovich, Lamar, Jong and Anastasio. Dr. Gerdes, Dr. LaPoint and Ms. Wicker were absent. Public guests were also present, including OAL members. Board counsel, Ms. Carrie Jones and Executive Director, Anna Cahill, were also present. Declaring a quorum was present, Dr. Kasovich called the meeting to order.

**II. Public Comment** – There was no public comment.

**III. Adoption of Agenda**

Dr. Lamar moved to adopt the agenda. The motion was seconded by Dr. Jong and was passed unanimously.

**IV. Approval of Minutes**

Dr. Anastasio moved to adopt the minutes from the previous meeting with changes. The motion was seconded by Dr. Lamar and passed unanimously.

**V. Executive Director’s Report**

**A. Finance and Budget Report** – Ms. Cahill provided an update to the Board regarding the Balance Sheet and Profit & Loss documents.

**B. License Activity**

**A. Renewals** – Ms. Cahill informed the Board of the process being used for 2026 renewals as auditing will be completed in house.

**B. Applicants/new licensees** – No update.

**C. Endorsement requests** – No new requests.

**D. Inactive requests** – No new requests.

**E. Hardship requests** – One request to be discussed in executive session.

**F. Requests for reinstatement** – No new requests.

**G. Complaints** – To be discussed during executive session.

**C. Required Training** – Ms. Cahill reminded the Board of the Sexual Harassment and Ethics trainings and deadlines.

**D. Requests for Guidance** – No new requests.

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**OLD BUSINESS**

- VI. CE Rule Promulgation Update** – Ms. Jones provided an update regarding the rule. No action was taken.
- VII. Telehealth Update** – Dr. Kasovich gave a brief update regarding the current telehealth rule being worked on and proposed recommendations. Dr. Anastasio presented some of the suggestions for the rule. Patient safety is the biggest concern and the goal is to put guidelines and guardrails in place to ensure the public is protected.
- VIII. Dispensing Rule Update** – Ms. Jones informed the Board that the OLRC approved the rule on October 26, 2023; however, it does not appear that the Notice of Intent was submitted to the Louisiana Register to continue the rule promulgation process. Ms. Jones will continue to research why the rule was not promulgated.
- IX. OTS Phone Invoices** – Ms. Cahill notified the Board that cancellation of service request has been sent.
- X. Board Email and Web Address** – Ms. Cahill informed the Board that she has not heard back from the Governor’s office regarding this request. Dr. Kasovich will attempt a different avenue to obtain a new email and web address for the Board.
- XI. Online Complaint Form** – Ms. Cahill informed the Board that she is working on the backend of the website to have the complaint form up and running for the new year.
- XII. Delinquent Licenses Update** – Ms. Jones provided an update to the Board on contacting the two outstanding renewals.

**NEW BUSINESS**

- XIII. Open meetings via electronic means rule** – Ms. Jones discussed the rule regarding having an open meeting using electronic means. Discussion ensued. No action was taken.
- XIV. Senate and Governmental affairs information update** – Ms. Cahill informed the Board that members will need to submit the information by January 15, 2026.
- XV. Private Party Requests for licensee information** – Dr. Kasovich informed the Board of a request received to obtain addresses and emails for all licensees. Ms. Cahill advised that the

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a roster is available with name, license number, and issue date. Due to privacy concerns, the Board agreed to deny this request as submitted.

- XVI. Executive Order Number 25-038 (Rules Review)** – Ms. Jones informed the Board EO 25-038 requires the LSBOE to review its rules and evaluate whether the each rule is necessary, consistent with applicable the law, and aligns with the agency’s mission. The EO requires the LSBOE to submit a report, including any proposed action, to the Governor, Senate Health and Welfare Committee, and House Health and Welfare Committee. Ms. Jones circulated the draft report for Board review and approval.
- XVII. CE Management/Auditing Options (Presentation by Credivera and/or CE Broker)** – CE Broker did not make a presentation. Credivera made a brief presentation to the Board via ZOOM.
- XVIII. Breazeale, Sachse & Wilson Contract Update** - Dr. Kasovich made a motion to amend the current contract from \$75,000 to \$135,000 per year. Dr. Lamar seconded the motion and it was unanimously approved.

**EXECUTIVE SESSION** – Dr. Kasovich made a motion to enter Executive Session and Dr. Anastasio seconded the motion. A roll call vote was taken, Drs. Kasovich, Lamar, Jong and Anastasio voted “yes,” and the Board entered executive session at 10:18 AM.

- XIX. Update on Outstanding Litigation:**
- A. OAL v Heitmeier, et al, No C-729018 19th JDC State of Mediation between LSBOE and OAL**
  - B. LSBOE v OAL et al, No. C-729434 19th JDC State of Louisiana**
  - C. Update on Ethics Board Proceedings Related to LSBOE/OAL Pending**
- XX. Update on Complaints**
- 1. Pending Complaints**
  - 2. New Complaints Since Last Meeting**
- XXI. Requests for Reinstatement from Prior Disciplinary Action**

(The Board returned to Open Session at 11:04 AM.)

- XXII. Taking of any votes on items discussed in Executive Session** – Dr. Kasovich made a motion to grant a hardship waiver requested by the licensee. Dr. Jong seconded the motion and it passed unanimously.
- XXIII. Set Date for Next Meeting** – The next meeting was set for January 16, 2026.

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**XXIV. Motion to Adjourn** – Dr. Kasovich moved to adjourn. Dr. Lamar seconded the motion and the meeting adjourned at 11:23 AM.